

City of Skyline

# City Council Meeting Minutes

February 12th, 2024 / 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Lon Whitehead, Steve Romnes, Michelle Kotila, Shirley Piepho

Guests: Janet Nelson, Brian Petzel(ISG), Micki Schaeffer, Mark Piepho, Marilyn Schueneman, Kelly and PJ McIntee, Laura Peterson

Via Google Meet: Charlie Berg

## Agenda:

- ❑ Meeting called to order by Mayor Attarian at 6:45 pm
- ❑ Pledge of Allegiance performed by all in attendance
- ❑ Public Forum-Micki Schafer asked the council what the new project completion schedule looks like. When will yards be prepared and the old water tower torn down. Mayor Attarian states that the old water tower is scheduled to be removed in March 2024 and should take approximately 2 days. Brian Petzel states that the construction company will use appropriate seeding techniques to promote successful growing. One of the cell companies has moved over their equipment, the city is waiting on the last two cell companies to complete their equipment move. Edge consulting is responsible for scheduling the project and consulting with the companies. Mayor Attarian states that she will attempt to reach the consultant to have a new project schedule sent and made available for residents. Mick Schaeffer is asking how trees, seeding and landscaping will be communicated with the residents, "will we have a say". Brian Petzel states that the contractors will communicate with the residents to assure that their landscaping rebuild is completed properly. Laura Peterson is asking what is the process for requesting proper replacement of what was destroyed or removed. Mayor Attarian states that the City of Skyline will contract with a contractor. Mayor Attarian states that the resident's can recommend a landscaper to the city. Brian states that the contractor is responsible for watering the grass and cannot fulfill their agreement until the grass is 70% established. Kelly McIntee asked when the fencing will be removed and the Skyline fencing around the tower will be replaced. Mayor Attarian explained that the fence will be removed in the next few weeks.
- ❑ Skyline Cooperative-(added at the time of the meeting) Janet Nelson states that she is getting new certified documents explaining the duties of the Cooperative. She is going to give hard copies to Marnie, the City Clerk. Marnie will add the documents to the City of Skyline website. Janet has a copy of the welcome letter constructed by Mary Dowd that will be in the directory and given to the new residence of Skyline. She states that the letter for dues will go out to residence soon. Dues are currently \$40 every two

years. Janet states that she is working with realtor Jay Sahlstrom on creating communication for potential home buyers regarding the Skyline Cooperative.

- ❑ Pump House Project Update-Discussed under new business.
- ❑ Water Tower/Monopole Project Update-Discussed during public forum.
- ❑ Approve Agenda and Minutes-Shirley motioned to approve the February Agenda and January Minutes, Steve seconded. Passed unanimously.
- ❑ City Clerk Report-Nothing to report. Marnie asked if a Google Form could be completed and sent out to the resident's impacted by water tower and monopole construction so that they can submit what was damaged or removed and what they are seeking for replacement. It was agreed by resident's and council that this form would be beneficial. Certified letters were sent to residents with accounts over 90 days.
- ❑ City Treasurer Report-Lon provided the council with the treasurer's report. Total receipts for January 2024 were \$19598.54, payables totalled \$54436.10. Total Fund Balances are \$1,090,973.46. Balance of funds for the Water Tower/Pump House project totals \$326,411.25. Motion to approve treasurer's report and pay bills was made by Steve, Michelle seconded. Passed unanimously.
- ❑ Water and garbage bill list-Accounts are current. No letters will be sent this month.

### **Departmental Reports**

- ❑ Water Department-Steve and Charlie states that water meter/pad projects are current. Sam and Mike Erickson's residence has limited access due to their yard being mud. Readings will be completed during the next cycle. The next meter reading is March 15th.
- ❑ Street Department-Eric is absent. He states that he does not have anything to report. He states that Shirley has ordered new ONE WAY signs to be installed near Vetter Park. He states that \$5800 had been set aside for snow removal and not used. He states that perhaps the excess funds could be used elsewhere.
- ❑ Parks and Playground Department-Michelle states that she does not have anything at this time.
- ❑ Public Safety-Shirley states that she purchased a large illuminated ONE WAY sign to be installed near Vetter Park. Shirley states that Eric Manske has had complaints about speeding through town. He mentioned that perhaps having the sheriff bring the digital speed sign to be placed at the front of Skyline. Shirley states that she will follow up about getting the speed sign up.

### **Old Business:**

### **New Business:**

-Pumphouse Change Order #2-Change in Contract Times to accommodate estimated ship dates for Altivar 660 process drives and 6-inch mag meter. Brian states that due to delivery schedules for supplies having been pushed to June 2024, this would make the new completion date September 2024. He feels that it will

be done sooner than that, but that they have asked for the maximum 90 days. Shirley motioned to accept the change order, Michelle seconded the motion. Passed unanimously.

-Payment #4 for the Water Treatment Improvements project, the payment requested is \$48,900. Steve motioned to approve payment #4, Michelle seconded. Passed unanimously.

Mayor Attarian asks for a motion to adjourn at 7:41 pm . Steve motions to adjourn, Michelle seconded. Passed unanimously.