

City of Skyline

City Council Meeting Minutes

January 13, 2025 / 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Eric Manske, Michelle Kotila, Steve Romnes, Joanne Boettcher, Lon Whitehead

Guests: Janet Nelson(Cooperative)

Via Google Meet: Charlie Berg, Nancy Kluck, Andrew Wilhelmi

Agenda:

- ❑ Meeting called to order by Mayor Attarian at 6:45 pm
- ❑ Pledge of Allegiance performed by all in attendance
- ❑ Initiation of new council members performed by the city clerk. Certificates distributed to new and renewed members. Samantha Erickson announced as the new city clerk of the City of Skyline.
- ❑ Public Forum-Nancy Kluck is questioning who is wondering who should be placing the city garbage out. She and her husband are taking them out and putting them back. The council thanked them and they will continue to complete this task.
- ❑ Project Updates-See new business for discussion from Bryan Petzel, ISG.
- ❑ Skyline Cooperative-Janet Nelson verified that traffic in Vetter Park was contractors working on the pumphouse for a resident. She was also asked about the chlorine smell in the water. It was verified that the water is safe to drink and will resolve on its own. Janet also states that the bench program is going well and that plastic has been collected steadily and is well underway to reach the goal of its first bench. Mayor Attarian addressed Janet regarding RVs being parked in driveways for prolonged time. Janet states that the ordinance states that the RV/trailer must be placed on a permanent surface/pad/driveway.
- ❑ Approve Agenda and Minutes-December meeting minutes to be amended when wage increase information is provided by Lon Whitehead. Michelle motioned to approve the agenda and amended December minutes, Steve seconded. Passed unanimously.
- ❑ City Clerk Report-Marnie thanked the council for support over the years.
- ❑ City Treasurer Report-Lon supplied council with December treasurer's report. December receipts \$80015.74, payables \$163,556.78. Total fund balance is \$917,852.19. Balance of funds for the Water Tower/Pump House project is \$232,086.40. Michelle motioned to accept the treasurer report and to pay the bills, Steve seconded. Passed unanimously.

❑ Water and garbage bill list-Council reviewed. Sam will mail reminders to residents with bills over 90 days.

Departmental Reports

❑ Water Department-Steve states that updates to the pumphouse have been completed. The pumphouse has been monitored daily to assure proper operation.

❑ Street Department-Eric is absent. He emailed that he does not have anything to report.

❑ Parks and Playground Department–Michelle is seeking grant opportunities to update Vetter Park.

❑ Public Safety-Nothing to report.

Old Business:

-MPCA Grant Opportunity (Joanne B.)-Joanne updated the council on grant progress. She has begun preparing a grant for water infrastructure planning. The name of the grant is Small Community Climate Resilience grant.

New Business:

-Water Treatment Project payment #12-Bryan Petzel states that the final payment for the water treatment project will be submitted in February 2025. Michelle motioned to submit payment #12, Steve seconded. Passed unanimously.

-Change order #6-Change in Contract Price for 4" valve, reducer, bypass piping, additional water testing, and single phase pump. Change in Contract Times to accommodate completion of final punch list items. Steve motioned to approve change order #6, Michelle seconded, passed unanimously.

Steve motioned to adjourn at 7:42 pm, Michelle seconded. Passed unanimously.