

City of Skyline

# City Council Meeting Minutes

May 13th, 2024 / 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Lon Whitehead, Steve Romnes, Michelle Kotila, Shirley Piepho

Guests: Bryan Petzel(ISG), Mary Dowd(Cooperative), Nancy Kluck, Darlene Lee, Alan Honermann

Via Google Meet: Charlie Berg, Janet Nelson

## **Agenda:**

- ❑ Meeting called to order by Mayor Attarian at 6:45 pm
- ❑ Pledge of Allegiance performed by all in attendance
- ❑ Public Forum-Questions answered during ISG discussion, see below.
- ❑ Pump House Project Update-The contractor is still waiting for the final pieces to complete the pump house. The parts are supposed to arrive in June 2024. Shirley moved to submit payment for payment #6, Michelle seconded. Passed unanimously.
- ❑ Water Tower Project Update-Deconstruction and cell tower equipment re-location has been delayed until the week of May 20th. Mayor Attarian states that she would like Bryan (ISG) to review the original contract to see if there has been any violation. The City of Skyline has incurred legal costs to work with the cell tower companies to get the equipment moved and Mayor Attarian inquired as to if there would be any additional fines. Bryan states that there will be some noise and increased traffic throughout the area, but that the contractors will attempt to minimize disruptions. Bryan states that yard restoration will begin as soon as possible once the tower is taken down.
- ❑ Monopole Project Update-The remaining two cell phone companies, T-Mobile and Verizon will be relocating their equipment within the next week.
- ❑ Skyline Cooperative-Mary Dowd states that the Cooperative met last week. Jeff Ehmke resigned as Coop President. Wally Gates will be the President. Due cards will be sent to residents in the next few weeks. Mary recognized Darlene Lee for her efforts in organizing the park clean up. There will be a welcome packet distributed to new residents. Jennifer Wettergren is working with the Cooperative as a realtor liaison. Mary states that the Skyline Cooperative will be sending a newsletter out in the coming months.
- ❑ Approve Agenda and Minutes-Mayor Attarian added to old business on the agenda. Shirley moved to accept the May agenda with changes and the April meeting minutes, Steve seconded. Passed unanimously.
- ❑ City Clerk Report-We will be placing a bench in Vetter Park sometime in the next few weeks. This bench was donated. The Pay Equity report was completed last month. CCR for water quality has been added to the City of Skyline website. Event parking at the hall. Parking at the hall during events has been an issue

during high use season, the clerk asked if we could post event parking during these times. Steve is going to order temporary signs about parking use. Shirley will order permanent signs for parking at the City Hall.

❑ City Treasurer Report-Lon provided the council with the April 2024 treasurer's report. Total receipts for April 2024 are \$84,384.72, total payables are \$50,990.49. Total Fund Balance is \$1,152,076.94. Water Tower/Pump House project balance is \$588,572.36. Lon states that the annual audit will begin and will be ready within the month. Shirley motioned to accept the treasurer report and to pay bills, Steve seconded. Passed unanimously.

❑ Water and garbage bill list-Marnie will send out overdue letters to residents over 90 days.

### **Departmental Reports**

❑ Water Department-Steve states that he does not have anything to report. He states that he and Charlie communicate regularly to assure that water meter equipment is operating properly.

❑ Street Department-Eric states that he does not have anything to report. Steve placed a wrong way sign at the front of Vetter Park. Shirley states that she would like to pursue lines or arrows indicating one way. Shirley states that she will order larger arrow templates.

❑ Parks and Playground Department-Michelle spoke to residents about yard restoration. She had a landscaper tour the affected yards to develop a quote. She states that the resident's are curious about the timeline of events. Will restoration occur as soon as the tower has been removed. Michelle will prepare copies of the landscaping quote. She will provide the council with this information next month. She has a quote from Quality Tree Service to complete tree trimming and removal throughout Skyline. The quote is for \$6600. Steve motioned to have Quality Tree Service perform the quoted work, Shirley seconded. Passed unanimously. Michelle will contact Quality Tree Service. She states that the picnic table at Vetter Park and the bench at the tennis court are in great disrepair and need to be removed.

❑ Public Safety-Shirley states that all she had was one way safety concerns and the issues were discussed under streets.

### **Old Business:**

-Bench placement-Mayor Attarian states that she will work with Marnie and Steve to have a concrete pad poured and the donated bench placed in Vetter Park.

### **New Business:**

-Tennis Court-Shirley is asking for clarification on if the tennis court is for both residents and non-residents. The council affirms that it is for residents and non-residents to use.

Mayor Attarian asked for a motion to adjourn the meeting at 7:50 pm by Steve Romnes, Shirley seconded. Passed unanimously.