

City Council Meeting Minutes

January 9th, 2023/ 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Lon Whitehead, Eric Manske, Steve Romnes, Shirley Piepho, Michelle Kotila

Guests: Chris Heimer

Via Google Meet: Charlie Berg, Nancy Kluck, Charlie Berg

Agenda:

- ❑ Meeting called to order by Mayor Attarian at 6:45 pm
- ❑ Pledge of Allegiance performed by all in attendance
- ❑ Swearing in of newly elected officials (Mayor Paige Attarian, Steve Romnes-Water Department, Michelle Kotila-Parks) by City Clerk Marnie Kortuem
- ❑ Public Forum-Mayor Attarian thanked Jason Hamond for his years of council service for the City of Skyline. Chris Heimer resigned from his position as water meter reading. Kathy Johnston at 145 Skyline Drive will take over the meter reading duties. Chris will walk with Kathy for the first month of her duties. Shirley asked Charlie Berg if he had any information on the future and new meters for the homes in Skyline. Charlie states that he will present a bid for replacing all of the homes in Skyline. He will present the bid at the February meeting. Steve will follow up on the meters that need replacing at this time, he will speak with Charlie Berg to get the addresses.
- ❑ Mayor Attarian added items to the agenda, appointing a Mayor pro tem, appointing City Attorney and water tower update. Once additions were made, Shirley motioned to approve December meeting minutes and January agenda, Steve Romnes seconded, passed unanimously.
- ❑ City Clerk Report-Nothing to report by City Clerk Marnie Kortuem
- ❑ City Treasurer Report presented to council members by Treasurer Lon Whitehead. Total receipts for the month of December are \$105,290.29, total payables are \$80434.30. Total fund balances are \$1,158,591.43, water tower project balance is \$543,340.22.
- ❑ Water and garbage bill list reviewed by the council. There are no accounts in the over 90 days column, no overdue letters will be sent. Shirley suggests that the City of Skyline needs to have a stricter policy on recovery water payments on time. Eric expressed that the council had discussed several months ago that water will be shut off once notice to pay has been received for the account being overdue by 90 days. The City of Skyline will follow procedure that was previously passed by the council and have water turned off for accounts over 90 days. Eric Manske motion to accept the policy coverage for damages incurred on City property at no cost, Shirley seconded, passed unanimously.

Departmental Reports

- ❑ Water Department-Steve states that he will work with Charlie Berg on replacing three water meters that need to be replaced. Steve states that resident Ariel Daufenbach contacted him that their lift station was malfunctioning. Steve called Schwickert's to access and repair. Work was completed upon receipt of parts.

❑ Street Department-Eric states that there continues to be concerns with regards to snow removal. He encourages individuals to adopt the be a good neighbor philosophy and be courteous while driving on the roads and removing snow. Eric also connected the thermostat to the wifi, he and Marnie added apps to their phones so that the thermostat can be controlled remotely.

❑ Parks and Playground Department-Michelle Kotila is new to this department. Steve Romnes was the former parks department representative and states that he will bring Michelle up to speed with the responsibilities within the parks department.

❑ Public Safety-Shirley states she has had a few calls about parking with the excess snow. She states that she encourages working together and being understanding.

Old Business:

New Business:

Appoint Mayor pro tem in Mayor Attarian's absence. Mayor Attarian has appointed Steve Romnes as pro tem in her absence. She thanked Eric Manske for holding this position for the last two years.

The City Attorney appointment has not been confirmed. Mayor Attarian has a call to Wally Gates, but she has not heard anything from him yet. Ken White has agreed to hold this position until the position is filled.

Water tower update-Mayor Attarian states that the sewer cannot be placed within 50 feet of the current well. Therefore the contractor will tap into the main line instead of creating a new one. Mayor Attarian states that she is working with John Thames, an attorney that specializes in cell tower negotiations on assuring that revenue from the cell tower companies has been received. He is assisting in securing documents and financing for construction of the monopole. She states that the monopole construction will occur Spring 2023. Charlie asked if the City of Skyline had heard anything from the state legislature about state funding. Shirley states that the city needs to create an email campaign to light a fire under getting this funding expedited. Shirley states that she will send the information to Marnie to send out to other council members and residents.

Mayor Attarian asked for a motion to adjourn at 7:53 pm, Steve motion to adjourn, Eric seconded, passed unanimously.