

City of Skyline

City Council Meeting Minutes

October 17th, 2022/ 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Lon Whitehead, Shirley Piepho, Eric Manske, Steve Romnes, Jason Hamond

Guests: Mark Piepho, Brian Knauer, Marilyn Schueneman

Via Google Meet: Kelly Evans, Charlie Berg, Micki Schaffer, Nancy Kluck, Tadd Oachs (KLM Engineering)

Agenda:

- ❑ Meeting called to order by Mayor Attarian at 6:45 PM
- ❑ Pledge of Allegiance performed by all in attendance
- ❑ Public Forum-No public comments or questions
- ❑ Water Tower Project discussion-Kelly Evans states that progress is on time and within the month finishing processes will be complete and the switch over should occur within that time frame. Kelly assures that there will be no disruption of service during the process. Mayor Attarian requests a motion to submit the next payment of \$48,640. Shirley motioned to submit the next payment, Jason seconded, passed unanimously. 80% of total submissions for payment have been approved and submitted on the tower project as of the time of the meeting. The balance of funds for the Water Tower project is \$820,987.85. Kelly states that overall the project has gone very smooth so far. Eric Manske asked if there was any warranty on the paint on the new tower. Kelly Evans states that there is a two year warranty bond against flaking and rust, it is anticipated that the paint is to last 20-30 years. Kelly states that he will mail a complete copy of the warranty bond. Kelly states that with regards to the sandblasting and environmental concerns, the engineers submitted the concern to the environmental agency and nothing was heard back, Kelly indicates that this usually indicates that there was no issue.
- ❑ Approve Agenda and Minutes-Motion to approve Special Meeting minutes made by Shirley, Steve second, passed unanimously. Motion to approve the September Meeting Minutes made by Shirley, second by Jason, passed unanimously. Motion to approve the October agenda made by Eric, second
- ❑ City Clerk Report-Resident inquired about notices for unkempt lawns. Mayor Attarian indicated that issues regarding yards would be deferred to the Skyline Cooperative. Marnie will reach out to Jeff with the Cooperative. Residents inquired about salvage of the old water tower, either selling the scrape or advertising and selling the tower. Once removed, the salvaged, the scrape funds will go to General Construction.

- ❑ City Treasurer Report-Lon presented the council with at Treasurer's Report for the month of September 2022. Total receipts for September 2022 were \$13,426.62, total payables \$112,546.05. Total fund balance is \$1,279,343.22. The council discussed a payment to Ken White that was for a private residents concern. This amount was not approved by the council. Mr. White will be notified of how to proceed if a similar situation arises. Mr. White will be instructed to defer the concern to the Mayor or Council member.
- ❑ Water and garbage bill list-Water and garbage bill list reviewed by the council. Marnie will mail letters to residents that have account balances that exceed 90 days. Letters will be mailed as certified mail. Motion made by Shirley to accept the treasurer's report and to pay the bills, second by Jason, passed unanimously.

Departmental Reports

- ❑ Water Department-Jason states that the hydrants will be flushed on Sunday, October 23. Signage will be placed to notify residents. Charlie states that one meter will need to be replaced at 163 S. Skyline Drive, Jason states that he will proceed with getting the meters replaced.
- ❑ Street Department-Eric states that he has a call to Nielsen about street repairs and patches to be made, he has not heard anything yet. Shirley asked when the roads were to be repaired, he stated that it will be next Spring most likely due to the completion of the water tower project. Eric also has a work request into Xcel to repair a street light near Skyline Court.
- ❑ Parks and Playground Department-Steve states that the port-a-potty will be removed next week. The sprinklers have been drained and blown out for the year.
- ❑ Public Safety-Shirley states that she had a motorized scooter on the street. Shirley states that she assured the resident that they are covered under the Americans with Disability act. Lon asked if there was a ordinance regarding street parking during the winter months. Mayor Attarian states that this ordinance discussion will be added to the November Agenda.

Old Business:

ASA Discussion-Steve states that the City of Skyline will be withdrawing from the All Seasons Arena due to the extreme cost of impending projects and the lengthy commitment. The City of Skyline is obligated to pay the agreed amount Steve makes a motion to pull out of the joint powers All Seasons Arena agreement, Jason second, passed unanimously.

Discuss new city website-The council viewed the beta version together and navigated together to assure proficiency and proper features that meet the City of Skyline needs. Motion made to proceed with development of a new city website made by Eric, second by Jason, passed unanimously. Motion made to have Marnie, the City Clerk, to be administrator and Eric will be the backup administrator.

New Business:

Discuss funding for water project bond payments-Mayor Attarian states that the financing committee met and it is proposed that each household will be \$571/household per year to pay off the existing bond for the next 20 years. This cost will be reflected on each household's water bill. This item will be added to the November meeting agenda and will be a more finalized amount. Mayor Attarian also states that if the government funding does come through, the amounts will be adjusted.

Discuss garbage rate increase-Mayor Attarian states that currently the City of Skyline actually has a shortfall of over \$5450 per year. Garbage rates would be increased by \$8/household to make up for the shortfall. Shirley motions to table garbage rate increase discussion until the November 2022 meeting, Jason second, passed unanimously.

Marnie announced that the council will enter into a Closed session pursuant to MN Stat. 13D.05 subd. 3(c)(3) to develop offers or counteroffers for the purchase or sale of real property located at 164 S. Skyline Drive.

Mayor Attarian motioned to reopen the council meeting at 8:25 pm, Shirley second, passed unanimously.

Directory-Shirley states that she continues to work on creating a new directory, she states that she will continue to work with Marnie Kortuem and Margaret Rengsdorf.

Mayor Attarian requested a motion to adjourn, Shirley motioned to adjourn at 8:31 pm, Jason seconded and passed unanimously.