

City of Skyline

City Council Meeting Minutes

August 11, 2025/ 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Eric Manske (absent) , Michelle Kotila (absent), Steve Romnes, Joanne Boettcher, Lon Whitehead

Guests: Janet Nelson(Cooperative), Shirley Piepho, Marvis Waterbury

Via Google Meet: No one present

Agenda:

- ☐ Meeting called to order by Mayor Attarian at 6:45 pm
- ☐ Pledge of Allegiance performed by all in attendance
- ☐ Public Forum- concerns with email and text alerts not going through. Shirley did not get text and email is listed wrong. Janet did not get either.
- ☐ Pump House Project Updates- Steve reports the AC unit is in the pump house. Chlorine kit was replaced. Need to have a backup as well as additional pump ordered. Janet reports kids messing with the AC unit outside.
- ☐ Skyline Cooperative- Janet present but nothing to present. Nite to Unite went very well.
- ☐ Approve Agenda and Minutes and Minutes from July 30, 2025 Special Meeting- Steve motioned to approve the agenda and July minutes, Joanne seconded. Passed unanimously.
- ☐ City Clerk Report- re-keying the building has been initiated.
- ☐ City Treasurer Report-Lon received the final audit from Burkhardt & Burkhardt although they were asking for more every information that Paige had asked for clarification on. Lon supplied the council with July treasurer's report. June Receipts \$46,652.09. Total payables for the month are \$18,383.54 including street crack sealing. Total fund balance is \$670,026.88. Discussion regarding the bills for Jetter Clean. Steve motioned to accept the treasurer report and to pay the bills, Joanne seconded. Passed unanimously.
- ☐ Water and garbage bill list- Clerk will send letter to 4 residents with balance over 90 days and include auto pay.

Departmental Reports

- ❑ Water Department- Steve nothing to report. Charlie questioned if we have a new pad at #36 Skyline Drive.
- ❑ Street Department- Eric absent and reports that crack sealing is done and went well.
- ❑ Parks and Playground Department– Michelle Kotila absent: I have the paint and supplies to give the fridge a face-lift, I just haven't had time to do it yet. It's on my list! Sign count and prices are still on my to do list too. If we can get a group of residents to pull weeds in the playground sand, they are getting out of control. Also need to pull the weeds around the City of Skyline stone. Finally, I did contact amlawn about spraying under the towers but haven't heard back. Did that get done?
- ❑ Public Safety-Joanne reported that there has been a lot of concerns with excessive speeding again. It is a police issue unless the council decides to do something such as speed bumps.

Old Business:

-MS4 Permit Application - continue to wait for the reporting system and should be completing the compliance steps before the system is in place.

New Business:

- Potential State of Disaster - from Eric Weller but we will not qualify.
- -Blue Earth Co HMP question discussion and update on plan for survey completion (Tuesday August 19th 5:30 pm City Hall). Question #6 talks about a Blue Earth County emergency notification system versus our own city alert system. We will ask about how to get our residents signed up for this. Plan to discuss our tile line issues otherwise we don't have much for infrastructure.
- -Drainage meeting follow-up
 - Report out on activities since special meeting (Paige-contractor/engineer conversations, other?, Eric-flooding data collection efforts, Joanne-committee, PCA planning grant, other?) - Paige contacted ISG proposing a feasibility study and may have information for the September meeting. Tile lines, surface water, and outlets are all being discussed. Another company out of Lake Crystal came and walked around to look at the project that could be hired to follow the engineering plan someone else would develop. No grant would be available without the feasibility study which cost has been requested.

- Should council consider publishing policy on drain tile (e.g. downspouts should not be tied in)? - This could be discussed with the committee. In general, a new ordinance should be updated.
 - Discuss plan and options moving forward - Joanne has initiated getting people to join the committee. Must be public if more than 2 council members. Joanne will look into League of Minnesota Cities. Start collecting the stories from the residents because the current communication has not elicited the responses from residents that was expected on who had water. Joanne has about 10 residents interested in joining the committee. Thinking just one time a month. Janet will join as rep from coop. Plan to poll for a date for first meeting and then include in the Coop Newsletter to see if more.
 - DNR hazard mitigation grant is available - we can't get grants without having a better plan for what is wrong and be ready to receive grants.
- (Annual) Budget review- I'm not sure who has the budgeting materials, but the council should review the past budget and discuss budget for 2026 (note LMC recommends budget discussion occur in summer and I think the discussion is particularly pertinent with potential upcoming drainage/stormwater work)
- Council discussed the following: Mayor asked about how much balance was left on the bond. Reviewed payments from last month that were just interest only. Discussion that we do not actually have the total fund balance as we have bond payments due. We paid a smaller one bond in February interest and principal payment \$26,787.50. Just paid \$9,417.75 for a total this year of \$36,205 to Northland. US bank for water tower payment total \$113,705. Estimated the back part of the streets will be near \$180,000. There needs to be more conversation about what is still to come out of our budget.
- -City communication and public data/information access conversation:
- How can the city council improve communication to the community?
 - Should all council members have access to the official city website? City blog on the website?
 - How do we differentiate communication from individual council members versus official city messaging and plans (i.e. council-discussed and approved)?

- Document request and access policies (i.e. pretty much all city data is public data) - both for council members and the general public?
-
-

Steve motioned to adjourn at 8:32 pm, Joann seconded. Passed unanimously.