

City of Skyline

City Council Meeting Minutes

January 12, 2025 / 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Council Members: Eric Manske, Michelle Kotila (absent), Steve Romnes (absent), Joanne Boettcher, Treasurer Lon Whitehead, City Clerk: Samantha Erickson

Guests: Janet Nelson

Via Google Meet: Charlie Berg

Agenda:

- Meeting called to order by Mayor Attarian at 6:45 pm
- Pledge of Allegiance performed by all in attendance
- Approve Agenda and Minutes- Discussion about whether or not we voted to increase water/garbage bills. Clarification to December minutes that it was to be discussed regarding increase in garbage and possibly increase Water Tower Bond which will require special committee. Joanne motioned to approve the January agenda and December minutes with these items corrected, Eric seconded. Passed unanimously.
- Public Forum- nothing
- Drainage Committee update - Tile line 3 was cleaned 12/16/2025 for \$650 the last time and then letters can be sent with all that information to the residents. Mayor is asking about Roter-Ruter instead to get through the obstructions. No meeting last month but they are working to set up the next meeting.
- Skyline Cooperative- Sold homes at 50 Skyline Drive and 237 West Skyline Court. The Coop will make contact with these new residents.
- City Clerk Report-Hall Rental Update. Still working on the google form. No new policies have been put in place or shared yet. Window that was broken in clerk's office has been replaced. Water line letter and last request for residents to sign up for website went out in January with good results from both. Clerk will cross reference subscribers with mailing list to see who is still missing and reach out personally or add them manually to the website.
- City Treasurer Report-Lon supplied the council with December treasurer's report. December Receipts \$76,855.20. T-Mobile has not paid for the last three months. Mayor has not approved

their permit for work to be done until they pay. We received our property tax payments. We also had two large bond payments. Total payables for the month are \$131,505.16 including City Skyline Payroll. Total fund balance is \$688,764.61. Of that amount, \$159,599.19 is allocated to the Pump House Construction Project. Burkhardt has been bought out so new ownership but same people to work with. Joanne motioned to accept the treasurer report and to pay the bills, Eric seconded.

Passed unanimously.

- Water and garbage bill list- Three residents will be sent letters with balances over 90 days.
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Departmental Reports

- Water Department- Chlorine tank switch did occur along with other maintenance at the pump house in December that will all be covered under warranty (reported by Samantha Erickson for Mike Erickson). Meter readings will occur this week per Charlie.
- Street Department- Eric has been in contact with AM-Lawn with small revisions to snow removal.
- Parks and Playground Department- No parking signs are in the Clerk office.
- Public Safety- nothing new.

Old Business:

- MS4 Part 1 Permit Application - we have received an email with requests for draft revisions but still no action needed from us.
- Official Facebook page - Skyline Facebook page is up and running with Joanne and Michelle primary administrators. Public can comment on posts but not post themselves.
- Jetter Tile Lines - See above
- Erosion at Water Tower - tabled

New Business:

- MDH Service Line Update - Clerk is working with Ted Brokaw with MRWA to log the photos of service lines in the U of M worksheet. Clerk had approximately 35 responses.
- Hazard Mitigation Adopting Resolution 2026-1. Motion to Adopt the 2025 Blue Earth County Hazard Mitigation Plan by Joanne with second by Eric. Passed unanimously and will be added to the city website.
- Noxious Weed Reporting- Paige is gathering the information and will report
- Need to appoint a city attorney. Chris Kennedy has been out attorney for a few years and there was motion by Joanne to appoint Chris again this year, seconded by Eric. Passed unanimously.
- Need to appoint a mayor pro tem. After discussion, Joanne motioned to appoint Eric Manske as mayor pro tem, Eric seconded. Passed unanimously.
- Current garbage rate billed every other month is \$33.60. This is no longer covering the cost and a motion by Joanne was made to increase this charge to \$39.14 which will just cover the cost. Eric seconded, passed unanimously.

Eric motioned to adjourn at 7:32 pm, Joanne seconded. Passed unanimously.