

City of Skyline

# City Council Meeting Minutes

July 14, 2025/ 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Eric Manske, Michelle Kotila, Steve Romnes(absent), Joanne Boettcher, Lon Whitehead

Guests: Janet Nelson(Cooperative), Shirley Piepho

Via Google Meet: No one present

## **Agenda:**

- ☐ Meeting called to order by Mayor Attarian at 6:50 pm (late due to wifi)
- ☐ Pledge of Allegiance performed by all in attendance
- ☐ Public Forum- none
- ☐ **Pump House Project Updates-** Application for Payment 14 is attached for the Water Treatment Improvements project. This application will reduce retainage down to \$1000, which is 200% of the estimated cost to finish the one remaining punchlist item, for which they have been waiting on delivery of a part to complete. Please add this to the agenda for consideration at the next Council meeting and email me a signed copy if approved. Paige reports that they did an inspection from the water damage but only a note, waiting for a signed document. They reinforced the pipe that was in question. There is a \$500 part still missing. There are two things in the tower that need to be completed and there is warranty for 2 years from date of last payment.
- ☐ **Skyline Cooperative-** Janet presented information. No new updates other than the treasurer is set up now. No letters have been sent out for any violations yet. For the Night to Unite - there is a \$800 budget from coop and volunteers can submit invoices. If there are no volunteers to grill, plan for pizza. Hall is reserved for backup.
- ☐ **Approve Agenda and Minutes-** Michelle motioned to approve the agenda and June minutes, seconded. Passed unanimously.
- ☐ **City Clerk Report-** Hydrant flushing documentation is typed and can be followed at next flushing event. Print copies for Pump house and city hall as well as email to council members. The chlorine kit was ordered in June and per phone call with company, the kit was on back ordered but arrived today. The Sensaphone subscription has started for the tower alarms with clerk, Brian, Steve, Mike, and Chris receiving messages. I was much more present in the hall this last month and noted the front door unlocked once and the side door by the table not latched twice. They were not all following rentals either. Conversation about how many keys are still out and the code for rentals not changing occurred. Council approved Clerk to contact

company to rekey the doors and also to get a keycode that changes code weekly for rentals. Does the council send out any print any more that we can start the transition to using the website alerts and not emails? Neither list is accurate/current. Wondering who provides the new residents information and what is included. Coop members volunteered to help clerk coordinate this effort and include clerk's request to sign up via the website in next newsletter. We had an inquiry about a chicken permit and that information was provided to resident. Planning and Zoning representative has email regarding Cannabis regulations in Skyline letter provided to mayor to respond. Mitigation meeting occurred and is part of our requirement every 5 years to renew and we do not have a representative. Skyline representative was not present. There are postings that need to occur from that meeting and report back to Eric Weller how they were published.

❑ City Treasurer Report-Lon supplied council with June treasurer's report. June Receipts \$38,215.83. Total payables for the month are \$81,867.18. Total fund balance is \$689,867.18. Lon will move \$40,000 from Pioneer Bank to Community Bank. Joanne motioned to accept the treasurer report and to pay the bills, Michelle seconded. Passed unanimously.

❑ Water and garbage bill list- Clerk will send letter to 5 residents with balance over 90 days and include auto pay.

### **Departmental Reports**

❑ Water Department- Steve absent, nothing besides what was discussed.

❑ Street Department- Eric reported that looked into the different products but all the same. Jet Black will be contacted to take the work.

❑ Parks and Playground Department– Michelle reported that she found markers to go around the park and will order to replace all of them at once. She also looked into signs that say no parking as many are faded. She will inventory the needs for both.

❑ Public Safety-Joanne reported nothing new other than Night to Unite. There was a report about noting more speeding if that can be sent as a reminder.

### **Old Business:**

-MS4 Permit Application - Paige had conversation with someone that states we will be able to handle the project ourselves when needed and that we do not need to contract anyone. Paige reports we have done what we need to do so far.

### **New Business:**

- Eric did suggest an outdoor camera for the front door. Michelle will look into repainting the refrigerator as it looks unpleasant.

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Eric motioned to adjourn at 8:04 pm, Michelle seconded. Passed unanimously.