

City of Skyline

# City Council Meeting Minutes

November 10, 2025 / 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Council Members: Eric Manske, Michelle Kotila, Steve Romnes (absent), Joanne Boettcher, Treasurer Lon Whitehead, City Clerk: Samantha Erickson

Guests: Kathy Johnston, Jay Sallstrom

Via Google Meet: Charlie Berg, Jim Attarian, Nancy Kluck

## Agenda:

- Meeting called to order by Mayor Attarian at 6:45 pm
- Pledge of Allegiance performed by all in attendance
- Approve Agenda and Minutes- Michelle motioned to approve the agenda and October minutes, Joanne seconded. Passed unanimously.
- Public Forum- Jay is here to ask for permission from the council to put up an ice rink. Jay Sallstrom, Wade Fisher, John Starke, Eric Manske, and Matt Malvin are all willing to help maintain. Question about the impact to the grass which may just be timing of letting the grass go dormant and pull as soon as thaws enough. \$4000-\$6000 to put up the rink. He has gotten full support from the coop. No cost of water. Discussion of adding insurance to the park, runs the same as anyone getting hurt on the playground is what Jay has found out and Mayor will check with insurance. Discussion of lighting at night with agreement of time the lights need to go off for residents. Discussed storage in the city hall garage. Council in agreement with allowing the group to set up a rink.
- Drainage Committee update - Kathy and Joanne - working on Homeowner guide and gathering information. Working on getting quotes on cameras. Jim was able to purchase a 230 ft line and scope to camera lines. Concerns of that being too short but wanting to see if it could work as it is very affordable. Jetter came October 20th and cleaned Tile 1 and 2 but could not do 3 due to rain. Unsure if they came back to perform cleaning on Tile 3. Charlie states you can reach from manhole to manhole with this length. Jim provided notes from the tile line cleaning.
- Skyline Cooperative- Janet absent-

- City Clerk Report-Hall Rental Update.** Clerk provided a draft of what should be included in the information for renters to sign. Clarification of cleaning supplies to be available in unlocked closet for rentals, no limit on consecutive days at this time, note that if a special meeting needed to occur that Council could cancel rental. Council voted to increase non resident rental fee to \$150 and resident to \$75 with deposit of \$150 or \$500 if alcohol is served and must provide proof of insurance. Security system is here and Eric will install. 6 camera security system for indoor and outdoor. 5 outside 1 inside. Has to be hardwired. Maintenance to City Hall - clerk's window is shattered and company has been contacted for quote on replacing, holes in siding, leaking in garage, floor outlet caved in. Floors will be cleaned and sealed in December

Update on email/website communication to residents with Janet Nelson with clerk proposing to sending a letter to the residents that cannot be located on the subscribers list. New key distribution occurred. New updates for website and email news to include - Christmas Light Recycling, Seasonal No Parking, Residents should place stakes at the edge of their yard if they wish to protect it from plows, Concerns with any snow removal it to be directed to Eric Mankse with contact information on city website (send out as email). Any other communication through website?

- City Treasurer Report**-Lon supplied the council with October treasurer's report. October Receipts \$31,519.80. Total payables for the month are \$56,167.40 with City of Mankato 2025 Fire and Police Services which is an increase. Total fund balance is \$694,511.32. Of that amount, \$159,599.19 is allocated to the Pump House Construction Project. Joanne motioned to accept the treasurer report and to pay the bills, Eric seconded. Passed unanimously.
- Water and garbage bill list**- Clerk will send letter to residents with balance over 90 days and include auto pay information. Towards the end of the month Lon will get updated list to clerk to send to property taxes by the end of November.
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### **Departmental Reports**

- Water Department-** Meter has been replaced that was not working. We have one meter pad not working. They will read meters this weekend. Lon is requesting information on payroll within each department which impacts the Water department primarily. Mayor reported that there was a light on the pump house that was set to be motion only but our insurance does require it although not the state. Possibly add a baffle to lessen the light for the neighbors who were impacted before.
- Street Department-** Eric sent out the bid requests to three people with Am Lawn responding so far and has been our company. Provided previous and current rates to all members. Am Lawn only uses a pick up with plow and rates did increase from our last contract. Eric has no reason to change especially if no other

bids are received. He will put out the stakes to edge the road. Joanne approves AmLawn or lower cost choice at Eric's discretion. Michelle seconded. Passed unanimously.

Parks and Playground Department– Port-a-potty will be removed soon. Ask Steve about tennis net. Steve Gustafson usually takes care of baseball field.

Public Safety- nothing new.

### **Old Business:**

- MS4 Part 1 Permit Application -
- City Communication and public data/information access - Specifically if the City of Skyline wants to create an official Facebook page. Vote if this will occur. Conversation about the redundancy of the city website communication, the community social Facebook group, and then an official Facebook. Discussed if we should choose a different social platform. Joanne is willing to establish and set up the page and be an administrator. Motion to develop a Skyline Facebook page administered by Joanne and Michelle adopting the recommended policy from LMC. Michelle seconded. Passed unanimously.
- Jetter Tile Lines - Fall cleanout occurred. Clerk needs names of residents on Tile Line 3 to notify that this will be the last cleaning. Mayor provided the information needed.
- Feasibility Study for tile lines - Paige talked to Brian Petzel and is saves minimally to remove Tile 3 from the bid. It is still somewhere in the \$80,000 mark to do this.
- Erosion at Water Tower - no updates, table for now.

### **New Business:**

Property Tax increase vote - Council voted for a max increase of 15%. \$70,002 was collected last year in taxes. We have raised 10-12% in the past couple years. Our Skyline tax is about  $\frac{1}{3}$  of what Mankato could charge. We are lower in our cell phone revenue since the two companies combined. If we collected too much we could cut the capital. Eric proposed 15% increase, Michelle seconded. Passed unanimously.

Michelle motioned to adjourn at 8:11 pm, Eric seconded. Passed unanimously.