

City of Skyline

City Council Meeting Minutes

October 13, 2025/ 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Council Members: Eric Manske, Michelle Kotila, Steve Romnes, Joanne Boettcher, Treasurer Lon Whitehead, City Clerk: Samantha Erickson

Guests: Janet Nelson(Cooperative), Laura Marsala, Jay Sallstrom

Via Google Meet: Charlie Berg, Nancy Kluck

Agenda:

- ☐ Meeting called to order by Mayor Attarian at 6:45 pm
- ☐ Pledge of Allegiance performed by all in attendance
- ☐ Erosion Issues at Water Tower- The group walked to look at the two areas below the tower. Eric specifically had an area towards city hall that has been eroding evaluated by Mankato Landshape suggested moving the fence in 8' and build a berm. We were told we could not put a retaining wall when it was built. Questioning about possible vegetation being built there or not being allowed. If it were public water you need a DNR permit. Laura Marsala expressed concerns that there is a lot of value on a small area that is eroding slowly. She asked if there is a specialist in the environmental field to help us with this project. Worried about the water tower, monopole, and building integrity as well as the environmental impact. There is also the idea of planting a low maintenance grass or building a basin for drainage and building it back into the old tile drain from the old tower or building one parallel to the old tile. 4-12" limestone and ripwrap. Michelle suggests looking for an environmental engineer to suggest as she feels that even with large rocks, sediment will wash away. Laura Marsala offered that the Sisters at Good Council had a similar issue and they received a DNR grant and DNR also did the work. Joanne is an environmental engineer and offered her thoughts but would want to look at it more. She likes the berm idea and peeling away the plastic and gravel and planting deep rooted plants and bushes. Salvage gravel to the upper part and deal with the sloping area. The spillway also needs to be looked at but we need more information about flow rate. CPL grant through the DNR for ravine restoration was offered as a suggestion from Laura Marsala Samantha Erickson questioned if there was an environmental

engineer on the build with ISG that we should be questioning. Paige will ask ISG about the planning, the flow rate coming out of the spillway, and there was a question about setbacks from the tower for trees and shrubs. Steve states you can control the spillway rate and we overflowed on purpose to get levels to know what is a full PSI and that rate is believed to be 14- gallons per minute when overflow but that should not happen anymore.

- ☐ Approve Agenda and Minutes- Steve motioned to approve the agenda and September minutes, Michelle seconded. Passed unanimously.
- ☐ Public Forum- Laura thanked the council for the tower project and commented that her new grass looks great. Janet commented that the clean up day was great and that many residents had their trash taken before LJP even came.
- ☐ Drainage Committee update - Minutes from last meeting were emailed out to council previously and it was reviewed. Janet has gotten 18 surveys back. Jetter is coming to clean tile lines on October 20th and April 30th for Tile 1-2. We will need to draft a letter to residents on Line 3 to let them know their line will not be cleaned by the city after October. Tile Line 2 has one resident and Line 1 has three residents that have not signed over their rights.
- ☐ Pump House Project Updates- No longer needs to be on the agenda, no updates.
- ☐ Skyline Cooperative- Janet present - Newsletter went out last month. They are trying to get 100% participation on the survey returns and will start going door to door. Plastics recycling update, the bench is in the garage. Coop meets November 3rd and they will decide where it will be put. They will need a small cement pad.
- ☐ City Clerk Report-Keys are still in the works. Not a great option still for a keypad so others will also look into this but will rekey and fix broken handle. Working with Janet to update the directory and then using the directory, garbage bills, and coop updates to check status of communication to all residents.

Rental - insurance agent says 99 chairs occupancy and 67 with tables. Alcohol requires proof of insurance. Paige stated that many rentals require a \$500 deposit if alcohol and \$200 deposit otherwise. She offered that costs are \$275 for non residents and \$225 residents with City of Mankato. Discussion about raising non resident rate with continue at next meeting when Samantha is able to provide a draft to the rental information. Michelle stated she could help develop a google form and Samantha also suggests that renters should have to sign an agreement which is not currently in place.

- ☐ City Treasurer Report-Lon supplied the council with September treasurer's report. September Receipts \$13,088.44. Total payables for the month are \$13,419.53. Total fund balance is \$677,262.05. Of that amount, \$159,599.19 is allocated to the Pump House Construction Project.

Joanne motioned to accept the treasurer report and to pay the bills, Michelle seconded. Passed unanimously.

- ☐ Water and garbage bill list- Clerk will send letter to residents with balance over 90 days and include auto pay.

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Departmental Reports

- ☐ Water Department- 158 is not reading so Steve will have to check on it. Other meters are working now.
- ☐ Street Department- Snow removal bids will be due this year.
- ☐ Parks and Playground Department– Port-a-potty will be removed sometime after Halloween
- ☐ Public Safety- nothing new.

Old Business:

- MS4 Part 2 Permit Application - MS4 ToolKit has been released.
- City Communication and public data/information access - We had discussed having an official City of Skyline Facebook page. Joanne sent training on best practices as a city official as well as the policy for LMC suggests adapting if you create an official page. Vote to occur at next meeting.
- Jetter Tile lines - reported above

New Business:

- Feasibility Study for new tile lines - Some of the cost will change due to dropping the third tile line and this would still be important for mitigation committee to know if it includes a cost to send camera.
- Budget Review of 2025 and planning for 2026 - we work off of actual and do this after November's numbers. We will continue to discuss and plan more at the end of the year. Bond payments are always the biggest expense. Mankato Fire and Sewer costs are also high. Income will go up with Property Tax payments in October.
- Discussion about the residents who are disclosing their water issues from a real estate perspective and that they could really be on the hook. Discussion about the need to keep this information private.

Steve motioned to adjourn at 8:23 pm, Michelle seconded. Passed unanimously.